

MINUTES FOR THE AUGUST 31, 2016 BOARD MEETING

CALL TO ORDER:

Meeting was called to order at 6:42 pm by President Gidget Macke.

ATTENDANCE

BOARD

Gidget Macke
Michelle Sweet
Kelli Tavegie
Summer Stephens
Janet Kinstetter

STAFF

Jane Rhoades Executive Director
Kim Bock Special Ed Coordinator
Francie Gregory Business Manager
Sarah Thompson Preschool/Child Care
Cherri Claycomb Upton Director

AGENDA

Add Board members attendance and terms. Added Jane's retirement.

APPROVAL OF JUNE MINUTES

June minutes approved via e-mail. (Gidget, Kelli, Janet, Stacey, Summer)

BUSINESS MANAGER'S REPORT

June, July and August voucher lists were given to the Board. Voucher #27139 to Mastercard was questioned by Gidget concerning the credit. Francie explained that the anti-scald devices were billed twice so they reimbursed.

Kelli asked about #27121 to Collins Communication. Francie told her the intercom in the Big Bird Room was not working and needed repaired. Kelli also asked about #27195 to CDS of Wyoming. This was half of our annual dues. Michelle moved to approve the voucher list. Kelli seconded. Motion carried.

Francie reported that Paul from Leo Riley & Co. will be doing the FY'16 audit for the Center. He will be coming the 1st week of October to begin. Francie is working on the year end trail balance. Mark Sylte will still do the financial statements.

REGION III /SPECIAL ED

Kim reported she sent an e-mail to Nick at BHD requesting clarification on our Part B Corrective Action Plan. Nick said they are trying to get clarification from WDE regarding qualifying a child in motor. Kim reported that there are 27 referrals for Part B and 10+ Part C.

PRESCHOOL/CHILD CARE COORDINATOR

Preschool report was given to Board members for their review.

DIRECTOR'S REPORT

Jane presented information on Upton's enrollment and how many children are needed in Upton to support another session of preschool. 37 children are needed and there are 40 enrolled. After some discussion Michelle moved to add an afternoon session on Mondays and Wednesdays. Janet seconded the motion. Motion carried.

Medicaid and insurance report given to the Board.

Jane reported that she and Cheri met with the Upton Economic Development Board and the Board agreed to fund preschool for 5 children.

The Upton Budget was reviewed.

Jane informed the Board that Governor Mead is predicting more funding cuts for FY'18 due to State revenue shortfall of up to \$512 million. She voiced concern that Director Forslund, DOH Director will eliminate funding for Part C.

A discussion was held on the cleaning system. The cost would be about \$3,575.00. The Board directed Jane to contact the representative and request that he come back and assess and advise us on the placement of the unit.

Due to extreme cuts in state funding, Jane reported that she eliminated one special education teacher position in her effort to balance the budget.

Discussion was held on terms of Board members. Some expressed a desire to resign. Jane said she would work on acquiring names for new members.

Jane announced that she plans to retire June 30, 2018. There was discussion on where and when to begin advertising her position.

The next Board meeting is scheduled for Monday, September 19th.

Meeting adjourned at 8:40 pm.

Respectfully Submitted By,

Sarah Thompson
Preschool/Childcare Coordinator

